

Your fine(s) are due in **FULL** by the date given on your court documentation or by the appearance date on your citation. If you are unable to pay in full, you must petition the Court for extended time payments and complete Court documentation to see if you **QUALIFY** for an extension to pay your fine(s). You will be required to fill out a financial affidavit and a Collections Specialist will review the information with you and conduct an interview. The process will take approximately 45 minutes to an hour. You will need to provide the following information to determine eligibility:

- Proof of Residency – current lease agreement/Mortgage Payment Book; Landlord Phone #
- Proof of Employment – Current pay stubs of all who are employed; Employers' address and phone #'s
- Proof of identification – Driver's license, I.D. Card, School I.D., or Birth Certificate
- Two references – Names and current phone numbers
- Proof of Benefits or other source of income
- Information on Assets: Banking information, credit card information, automobiles, etc.
- Juveniles must appear with a parent and the above information

NOTE: All State fees ("court cost") must be paid before extended time will be granted for payment of the fine amounts.

This information will be verified through contacting employers, landlords, etc. **FILING FALSE INFORMATION WITH THE COURTS IS A CLASS A MISDEMEANOR PUNISHABLE BY UP TO ONE YEAR IN JAIL AND A MAXIMUM FINE UP TO \$4000.**

**JUSTICE OF THE PEACE, PCT. 4
MONTGOMERY COUNTY
FINANCIAL STATEMENT**

NAME _____	DATE OF BIRTH _____	DRIVER'S LICENSE _____
ADDRESS _____	CITY _____	PHONE # _____
EMPLOYER _____	WORK ADDRESS _____	WORK PHONE # _____

INCOME

SALARY _____

OTHER INCOME * _____

 *SOURCE _____

BANK ACCOUNTS:

 CHECKING _____

 SAVINGS _____

PROPERTY _____

ASSETS* _____

 *SPECIFY _____

EXPENSES

RENT/MORTGAGE _____

INSURANCE _____

AUTO PAYMENT _____

ELECTRIC/GAS _____

PHONE _____

WATER/SEWER _____

CHILD CARE _____

CHILD SUPPORT _____

FOOD _____

GASOLINE _____

OTHER _____

 (CIGARETTES, ALCOHOL, ETC)

TOTAL _____

TOTAL _____

COMMENTS:

ACKNOWLEDGEMENT AND DECLARATION: UNDER PENALTY OF PERJURY I HEREBY CERTIFY THE FOREGOING IS A COMPLETE AND ACCURATE STATEMENT OF MY CURRENT FINANCIAL CONDITION. I AUTHORIZE MONTGOMERY COUNTY JUSTICE OF THE PEACE PCT. 4 TO CONDUCT A THOROUGH INVESTIGATION OF MY STATEMENTS. I UNDERSTAND THIS COULD INCLUDE VERIFICATIONS OF ALL INFORMATION GIVEN AND OBTAINING REPORTS FROM CREDIT REPORTING AGENCIES. IT IS WITH THIS UNDERSTANDING AND ACKNOWLEDGEMENT THAT I FORMALLY REQUEST AN EXTENSION OF TIME FOR PAYMENT OF FINES AND COURT COSTS NOW DUE AND PAYABLE TO MONTGOMERY COUNTY.

SIGNATURE: _____ **DATE:** _____

**FINANCIAL STATEMENT
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Number of People in Household: _____

PERSONAL REFERENCES:

PLEASE PROVIDE INFORMATION ON TWO RELATIVES NOT LIVING WITH YOU OR EACH OTHER

CONTACT #1: _____
NAME RELATIONSHIP ADDRESS PHONE #

CONTACT #2: _____
NAME RELATIONSHIP ADDRESS PHONE #

PLEASE PROVIDE INFORMATION ON TWO PERSONAL CONTACTS NOT LIVING WITH YOU OR EACH OTHER

CONTACT #3: _____
NAME RELATIONSHIP ADDRESS PHONE #

CONTACT #4: _____
NAME RELATIONSHIP ADDRESS PHONE #

COMMENTS:

OFFICIAL USE ONLY

TOTAL AMOUNT OWED	_____	REVIEWED BY	_____
AMOUNT OWED AFTER CC	_____	DATE	_____
TIME PAYMENT FEE APPLIED?	_____	# MONTHS GRANTED	_____
WARRANT FEES APPLIED?	_____	PAYMENT AMOUNT	_____